

DATE: Wednesday, July 27, 2022

The regular monthly meeting of the Womelsdorf-Robeson Joint Authority was held Wednesday, July 27, 2022 at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and no permanent recording is kept by the Secretary.

The following members were present:

Randy Gartner Ralph Honigmann Mark Spotts Jack Morris

Steve Bright, Rod Lebo, and Barbara Orth were absent.

Engineer David Bright, Glenn Eberly, and Dennis Miller (Authority Operators) were also in attendance. Operator, Dustin Miller was absent. Solicitor Jestyn Payne was absent. Filling in for him is Joan London, Esquire, Kozloff-Stoudt.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: Pamela Stevens, Lower Heidelberg Township Manager and Doug Pugh, Big Spring Farm Developer.

Secretary's Report:

The minutes of the meeting held Wednesday, June 22, 2022 were reviewed and approved on a motion by Jack Morris, seconded by Ralph Honigmann. Motion carried.

Correspondence: None

Sent correspondence: None

Minutes taken via recorder even though I was absent from the July 27, 2022 meeting.

Treasurer's Report:

The Treasurer's Report showing a balance of \$2,132,247.05 was approved on a motion by Ralph Honigmann, seconded by Jack Morris. Unanimously approved.

Bills in the amount of \$21,733.24 were presented for payment, which were ratified or approved on motion by Ralph Honigmann, seconded by Jack Morris. Motion was unanimous.

Engineer's Report:

1. Furnace Hill subdivision (Robesonia): Minor issues need to be cleaned up. Preparation of easement agreement is outstanding. Solicitor has legal description regarding water main loop from end of cul-de-sac down to Freeman Street.
2. Wawa land development (Robesonia): Waiting for revised information.
3. Zimmerman-Martin project (Womelsdorf): Waiting for revised information.
4. Capital Improvements plan: Completed cost estimates for various improvements. In process of prioritizing and putting together a schedule.

Solicitor's Report:

1. Boundary issue at Groff properties: Resolved. They have one year to move fence. Chairman sent them a letter. Mark spoke to Groff's. A tree fell down and broke the fence which turned out to be on our property. Groff's will keep the tree for firewood and we will not have to do anything.

2. Uniform contract with National Uniform Rental: Solicitor reviewed contract. Up for renewal in 2025. Suggested that Solicitor speak with Dennis regarding breach of contract. In the future, employees should not sign contracts and we should not have automatic renewals.
3. Insurance consulting agreement with Zigmund Co., Inc: Annual agreement signature page for insurance consulting. The cost is \$250 file maintenance fee , plus hourly \$100, \$50 clerical plus extraordinary expenses if any. Motion by Ralph Honigmann, seconded by Jack Morris to approve the Chairman to sign and accept the agreement. Motion carried.
4. Big Spring Farm water main extension and related issues including potential looping of the Authority's water distribution system: Pamela Stevens requesting extending line. Chairman reported no decision made yet but thought of leaning towards extending line with blow off on end with specifications to keep chlorine residuals where they need to be. Mark Spotts commented that he would have liked to be consulted at the beginning of the project. We are not interested in having an interconnection with Wernersville Water Authority or Western Berks Water Authority. After much discussion a motion was made by Jack Morris and seconded by Ralph Honigmann to enter into an agreement with WRJA, Lower Heidelberg Township, Berks County and developer, Doug Pugh. Agreement would be to run 8" pipe down north side of highway 422. WRJA would receive 25% of money to run loop across Big Spring Road. This agreement is contingent on review and preparation of satisfactory agreement by Engineer, David Bright and Solicitor, Jestyn Payne. Motion was unanimous.

Operator's Report:

1. Meters are read and bills are out.
2. Fixed leak on S Robeson Street
3. Fixed some meters.
4. Running correlator – looking for leaks.
5. Will send delinquents to Chairman.

Chairman's Report:

Liability with trees: Chairman asked operators if they see trees that are dead, dangerous, or leaning, alert board so we can look at removing.

Other Board Member Comments:

Old business:

Mark Spotts – Land issues

289 S Mountain Road, Scott Moyer. Mark visited him regarding trees missing from the back of property. He is now aware that this is water authority property. Mark will continue to scout land issues.

Received survey maps from SSM to do further investigating.

Metering Cost Assessment: Still looking at this.

New business: None

Other board member comments: None

Motion to Adjourn at 8:07 p.m. by Ralph Honigmann, seconded by Jack Morris. Motion carried.

Next meeting: **Wednesday, August 24, 2022 at 7PM at the Womelsdorf Borough Hall.**

Respectfully submitted,

Barbara Orth
Secretary