

DATE: Wednesday, June 26, 2024

The regular monthly meeting of the Womelsdorf-Robeson Joint Authority was held Wednesday, June 26, 2024, at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and approved. No permanent recording is kept by the Secretary.

The following members were present:

Steve Bright	Matthew Miller	Rod Lebo
Mark Spotts	Jack Morris	Barbara Orth

Ralph Honigmann was absent.

Engineer, Jason Coyle, Solicitor Jestyn Payne, Dennis Miller and Dustin Miller (Authority Operators) were also in attendance.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: Tim & Melissa Stoltzfus, Scott Sweigart of C2C Design Group

Tim Stoltzfus addressed the board to say that his shed has been shortened by 6 feet and is now off WRJA property. The cement base must still be cut and wood/logs still must be moved. The equipment that was on WRJA property has been removed. He invited board members to come and check it out. Solicitor stated he understands it's been difficult, but we must enforce boundaries. Tim said the property pins are still in place. Phone numbers were exchanged, and Tim will call when everything is completed. Chairman will visit to inspect.

Scott Sweigart of C2C Design Group stopped by to get information on the following to keep moving forward:

1. Furnace Hill/Grande: Cost estimate is completed. Jason Coyle received information last week. Solicitor will get agreement as soon as he can.
2. East High Street Subdivision: Spoke to Scott Doughman who will give easement. Solicitor must draw up easement agreement. Scott Sweigart inquired about recapture clause and the board remained firm stating no to recapture clause and no to waiving fees. Chairman suggested talking to Womelsdorf Borough Council regarding Cherry Alley.
3. Maple Avenue: Working on 6" meter pit detail which needs specs. Sprinklers will be a building code issue.

Secretary's Report:

The minutes of the meeting held Wednesday, May 22, 2024 were reviewed and approved on a motion by Jack Morris, seconded by Rod Lebo. Motion carried.

Correspondence:

1. The Authorities – 82nd Annual Conference & Trade Show Booklet (everyone should have received.)
2. Certificates of Insurance – T A Duffy Water Meter Service, Diversified Technology
3. PA DEP – Permit (Letter to Dennis Miller) Public Water Supply Permit
4. ArcUser Spring 2024 magazine (gave to Dennis)
5. Email sent to board from Jason Coyle: Webinar regarding Renewable Energy Integration at Water and Wastewater Utilities

Date: June 27, 2024; 2:00 - 3:00pm ET

6. Esri 2024 Conference July 15-19 in San Diego

Treasurer's Report:

Treasurer was absent but prepared reports for the meeting which were distributed to the board.

1. The Treasurer's Report showing a balance of \$2,335,833.19 was approved on a motion by Mark Spotts, seconded by Matthew Miller. Unanimously approved.
2. Bills in the amount of \$24,720.63 were presented for payment, which were ratified or approved on motion by Mark Spotts, seconded by Matthew Miller. Motion was unanimous.
3. Edward Jones statements are available upon request.

Engineer's Report:

1. Jack Keener – Furnace Village II. Update: Survey verified the 2019 easement will need to be reviewed by HNT. Update: Still playing phone tag with HNT. Heath was on vacation again until June 17th. I will reach out again on Monday, June 24th. Received information on June 25, 2024 and will forward to Solicitor.
2. East High Street Subdivision Update: Received additional escrow funding on April 23; No additional updates.
3. Maple Ave: SSM performed a plan review and provided comments on May 31, 2024. Waiting for their comments for final.
4. Tapping Fee Discussion. Will talk about later in meeting. Chairman talked to Treasurer. Need to get current rates.
5. Berks County Planning Commission Capacity Survey. We have information. Will complete and send to them.
6. Furnace Hill: SSM performed a plan review on June 11, 2024 and received reply comments on June 20, 2024 for review. C2C provided an updated cost estimate on June 20th for review. Verify we have escrow funds in Authority Account.
7. Copper Lead Training email discussions from Madison Colaco, South Region Field Director, US Congressman Dan Meuser (PA-09). We were concerned this was a scam. Dennis Miller said they received a call too. Did not attend.
8. Provided Dennis with a flash drive with over 50 sets of As Built files as we continue to update the GIS Mapping.
9. Lead and Copper Spreadsheet practice round with DEP. Requesting permission to use some sheets from our data to verify how it links to DEP portal. Board ok to proceed.
10. 2024 Project Discussion: Tank Painting Project.
 - Public Water Supply Permit Application was submitted. The Permit must be received before the work can be performed, and DEP has 60 to 120 days to review the Application. This should give us time to hear any decisions on the Grant. We received DEP Permit Approval Letters on June 17th.

We have received the proposals from Kappe. The quote is utilizing COSTAR products and services. Solicitor discussed COSTARS – sometimes you can get products through COSTARS. Sometimes you can get Ancillary Services through COSTARS as well. There are certain criteria. Solicitor was able to talk to Deputy Solicitor at Department of General Services and she was very helpful. There are things that must be done/repared/replaced before painting. These things are metals work such as replacing ladder, interior work, etc. Solicitor is trying to get as much COSTARS qualified items as possible so board can make decision. Alternative is to bid services. Furnace Creek Tank came in as \$855,000 and included in this price is \$95,000 for paint and metal work. Gold Spring Tank is about the same. If we use a better Tnemec product/paint it will be more expensive. It was decided to forget the mixer. We want to be sure we do everything correctly so we cannot be challenged. Do we have a COSTARS number? Dennis will check. Jason will ask Kappe to come to the next meeting.

Solicitor's Report:

1. Timothy and Melissa Stoltzfus/206 Furnace Street Encroachment Issue. Addressed earlier in meeting.
2. PA Canine Search & Rescue: Amending motion to 3 times per quarter/once per month on a Sunday for dog training by Steve Bright, Jack Morris seconded. Motion carried.
3. 2023/2024 Timber Project: Completed June 24, 2024. Authorized reimbursement of the cash security to Wagner Harwoods, LLC in the amount of \$11,631.20 and final payment to Joe Brackman in the amount of \$8,723.40. Motion to accept by Barbara Orth, seconded by Rod Lebo. Motion carried. Dennis reported everything looks good.
4. Hill Road Easement Agreement: Did not have time to review. Will do next month. Another easement to review is Jack Keener's Quarry property emergency access. Solicitor should review. Property recently sold and will be developed. Will discuss at July meeting.

Operator's Report:

1. Will be reading meters next week.
2. Fixed problem meters.
3. Painting hydrants in Robesonia.
4. Lead and copper inventory. Continue to work on this.
5. Update on Well 1 Pump. Dave Gettle will be scheduling after July 4, 2024.
6. Dustin Miller reported that he has an opportunity for another job which he is taking. He will continue with WRJA until September 3, 2024. We wish him well!

Other Board Member Comments:

Mark Spotts:

Conservation Easement Committee Report: Did not have a committee meeting because Ralph was away. An appraisal has been done. Berks Nature is recommending excluding 40-acre farm. Mark spoke with Larry. Mark is suggesting we move forward with all-inclusive package except for the 40-acre farm. This will give us a number to see if it works for us. Then, the committee can define the 3 zones. Motion by Mark Spotts and seconded by Steve Bright to proceed. Motion carried.

Chairman's Report:

Continued discussion on rate increases. Steve Bright distributed a handout showing current rate and proposed rates as well as fees. He asked the board to take this home and review and come back with thoughts. Due to inflation and other factors we need to increase rates. We talked about the current tapping fee which is \$2,250. The maximum allowable is \$3,264. Also discussed that an apartment should be a full (1) EDU since it's basically the same as a house and they consume the same amount of water. Want to alert customers that this is in the works. We want to do this incrementally so it's not such a big hit all at once. Per Dennis we should move on this tapping fee and EDU's soon since developing will be happening soon. Will discuss and hopefully vote on this at the July meeting. Jason will verify numbers before the July meeting. Solicitor will look at what the existing agreement says.

Motion to Adjourn at 8:35 PM by Steve Bright, seconded by Barbara Orth. Motion carried.

Next meeting: Wednesday, July 24, 2024 at 7 PM at the Womelsdorf Borough Hall.

Respectfully submitted,

Barbara Orth

Barbara Orth
Secretary

EMailed to Board 7-18-24

Womelsdorf - Robesonia Joint Authority

A WATER AUTHORITY — SUPPLYING WOMELSDORF, ROBESONIA AND SHERIDAN, PA.

P.O. Box 94 Womelsdorf, PA 19567 • Phone: 610-589-2740 • Fax: 610-589-1340

Treasurer's Report MAY 2024

Balance APRIL 30 \$277,592.09

Customer Collections	\$ 55,618.55
Cert. Fees	\$ 240.00
Tapping fee 444-446 Smokering Dr	\$ 5,200.00
Shutoffs	\$ 60.00
Meter data income	\$
Other Receipts	\$ 1,460.16

Total Income

+\$62,578.71
\$340,170.80

Disburements for May

\$32,743.38

Total Disburements

-\$32,743.38
\$307,427.42

Treasury Notes

Expires 02.15.27	2.250%	\$100,000.00
Expires 08.15.28	2.875%	\$140,000.00
Expires 05.15.29	2.375%	<u>\$105,000.00</u>
		\$345,000.00

+\$345,000.00
\$652,427.42

PLGIT		\$ 720,417.80
Interest	5.40%	+\$3,297.35

+\$723,715.15
\$1,376,142.57

Edward Jones account value of April 27- May 31, 2024

+959,690.62

\$2,335,833.19