

DATE: Wednesday, September 22, 2021

The regular monthly meeting of the Womelsdorf-Robeson Joint Authority was held Wednesday, September 22, 2021, at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and no permanent recording is kept by the Secretary.

The following members were present:

Randy Gartner	Ralph Honigmann	Steve Bright	Rod Lebo
Mark Spotts	Jack Morris	Barbara Orth	

Engineer David Bright, Solicitor Jestyn Payne and Bruce Weaver (Authority Operator) were also in attendance.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: None

Secretary's Report:

The minutes of the meeting held Wednesday, August 25, 2021 were reviewed and approved on a motion by Ralph Honigmann, seconded by Rod Lebo. Motion carried.

Correspondence: Erie Insurance: Notice of cancellation for Double D Construction (Bruce to call to inquire if new insurance carrier and need new certificate of insurance), PMAA 2021 Virtual Conference, PMAA UC Webinar

Sent Correspondence – Water bill payment letter

Treasurer's Report:

1. The Treasurer's Report showing a balance of \$2,132,620.81 was approved on a motion by Steve Bright, seconded by Jack Morris. Unanimously approved.
2. Bills in the amount of \$24,357.27 were presented for payment, which were ratified or approved on motion by Steve Bright, seconded by Jack Morris. Motion was unanimous.

Engineer's Report:

1. Water System Improvement Project: No movement.
2. Wawa: No update.
3. Furnace Hill Development: New subdivision plans should be coming. They will be submitting a check soon.
4. Dollar General: Womelsdorf, behind McDonald's.
5. Big Spring Commercial Project: Have not heard any more.
6. Tank Inspection: Bruce will look for report from 2 years ago.

Solicitor's Report:

1. Investments: On Motion made by Randy Gartner, seconded by Steve Bright and unanimously adopted, the Authority authorized that:
 - \$1,000,000 of the Authority's funds be invested by Edward Jones in such types of investments as are legally permissible for monies of municipal authorities, subject to review and approval by the Authority's Solicitor as well as the consent of either the Authority's Chairman or the Authority's Treasurer.

- The Authority's Officers with the assistance of its Solicitor are authorized to execute such documents as shall be required to establish the said investment account with Edward Jones and to effect the transfer of funds thereto.

The Authority will leave \$364,000 in the PLGIT account. In addition, the Authority will retain its Treasury Notes.

2. Michalowski Easement: After discussion by the board, it is noted that Mr. Michalowski is responsible to maintain the easement and hold insurance. Mr. Michalowski has money in escrow to pay for legal fees. The Authority hereby authorizes (a) its Solicitor to negotiate and finalize a Perpetual Easement and Right-of-Way Agreement with Raymond Michalowski, Jr. in order to provide Mr. Michalowski with easement rights over the Authority's lands consistent with prior discussions of the Board and together with such ancillary documents as the Solicitor shall deem necessary or desirable with respect to the foregoing, and (b) its Officers to execute all such documents on the Authority's behalf. Motion made by Barbara Orth, seconded by Mark Spotts. Unanimously carried.
3. Strickler Corporation Invoices: Solicitor Payne sent a letter to the Strickler Corporation via Certified US Mail and email. It indicated we are not paying any additional invoices and would like a refund for the overpayment in the amount of \$1,264.47.
4. Agenda: Must post agenda on our website, at the location of the meeting, our principal office (the barn) and make available to individuals who will be in attendance at the meeting. The agenda should include any matter that will be or may be the subject of deliberation or official action at the meeting. The above should be done 24 hours before the meeting. The full Title 65 Act is available for review from the Solicitor or Secretary. Not sure how long it has to remain on the website.
5. New Trash Hauler: We currently use GFL and their rates have increased. A motion to change to TNT Sanitation was made by Steve Bright, seconded by Jack Morris. Motion carried.
6. Authority Property: 318 N Sheridan Road, Newmanstown, PA is now vacant since Glenn and family moved. This property will now be used for an office and restroom facilities for our operators. Motion to have the Solicitor contact Ruth Moraski to be sure we have up to date insurance on this property was made by Jack Morris, seconded by Rod Lebo. Unanimously approved.
7. Authority Expenditures: Think about what dollar limits should be in place and develop into a policy. Will then put in a resolution.
8. Audit: Not received yet.
9. Recreational Signs: They have been made and Mark started putting up, including in kiosk. Notices regarding tree stands will be zip tied to tree stands starting now.
10. Tax Sales: Berks County info sent to Nikki Blanding.
11. LAO Easement: Waiting for Mr. Levengood to return from vacation at end of September to notarize easement for water main project.
12. West Road: John Muir and Marcie Kunkelman working on getting a tax ID number.

Operator's Report:

1. Leak detection done in Frytown before they start road work. All was quiet.
2. Dennis is going to classes one day a week in Harrisburg until November. He will then take the water test to receive his certification.
3. Zimmerman Landscape called to inquire about the invoice we sent. He thought it was high. Bruce tried to explain it wasn't just about the water but that they used the hydrant without permission. Bruce invited him to our meeting. If not paid, we can take him to district court.
4. Strickler Corporation called asking about 2 invoices. In the future, if he calls, refer him to our Solicitor.
5. Pig roast is scheduled for Thursday, October 14 at 5:00 PM at the barn.

Chairman's Report:

Accident near fish hatchery on our property. Dennis Miller saw truck stuck on rocks but no one around. He called the police. They came to investigate and while there the owner of truck came. His name is Michael Collins. He did not have a driver's license; truck did not have current registration or insurance. There was no significant damage to our property. Issue resolved.

Other Board Member Comments:

Mark Spotts:

New website. Pretty much all in place. May need some minor tweaks. He will resend the link to the board. Board should review. If ok and board approves, Mark will find out if it's registered to us, then transfer is easy. It will continue to use the same web address.

Mountain bikers: Will follow up next month.

Barbara Orth: Sheriff sale at 44 N 2nd Street, Womelsdorf. Sent information to Marcie to file on our behalf.

Next meeting: Wednesday, October 27, 2021, at 7PM at the Womelsdorf Borough Hall.
Information for agenda should be sent to the secretary no later than Monday, October 25th.

Motion to Adjourn at 8:48 p.m. by Jack Morris, seconded by Barbara Orth. Motion carried.

Respectfully submitted,

Barbara Orth
Secretary