DATE: Wednesday, August 26, 2026

The regular monthly meeting of the Womelsdorf-Robesonia Joint Authority was held Wednesday, August 26, 2026 at 7:00 p.m. in the Womelsdorf Borough Hall.

It was noted that in order to assist in the preparation of the meeting minutes, the Secretary records the meeting. The recording is deleted following the approval by the Board of the minutes and no permanent recording is kept by the Secretary.

The following members were present:
Steve Bright Ralph Honigmann Rod Lebo Mark Spotts Dan Dierolf Barbara Orth

Engineer, Fred Ebert, Assistant, Aiden Russell, Solicitor Jestyn Payne, Dennis Miller and Jacob Sonnen (Authority Operators) were also in attendance.

Matthew Miller was absent.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: None

Secretary's Report:

The minutes of the meeting held Wednesday, July 22, 2026 were reviewed and approved on a motion by Rod Lebo, seconded by Ralph Honigmann. Motion carried.

Correspondence: The Authorities/PMAA is proposing amendments to the Associations by-laws to be voted on at the Annual Business Meeting at the 84th Conference & Trade Show – September 13-16, 2026. PMAA asking for In Memorandum individuals from 2025, The Authorities Fall Meeting (including golf) on October 7, 2026.

Treasurer's Report:

1. The Treasurer's Report showing a balance of $2,295,485.80 was approved on a motion by Dan Dierolf, seconded by Mark Spotts. Unanimously approved.
2. Bills in the amount of $34,115.33 were presented for payment, which were ratified or approved on motion by Dan Dierolf, seconded by Mark Spotts. Motion was unanimous.
3. Edward Jones statements are available upon request.
4. Ralph noted that in July disbursements the Univar bill is high due to chlorine purchase. Chase credit card bill was high due to QuickBooks annual renewal fees which continue to increase.

Engineer's Report:

Penn Vest Loan No 1 – Updated Settlement Date - September 15, 2026

1. Award of Contract 26-1 to I K Stoltzfus Service Corp in the amount of $47,445.00

The Authority received three bids on the Contract 26-1 Metals Contract for the Furnace Tank Painting project via Penn Bid on August 11, 2026. The following are the three bids received:

- I.K. Stoltzfus Service Corp $ 47,445.00
- Minoan Industrial, LLC $ 103,700.00
- Brave Industrial Paint, LLC $ 168,000.00

Recommend award contract to I.K. Stoltzfus Service Corp at $47,445. on a motion by Mark Spotts, seconded by Ralph Honigmann. Motion carried.

EE, Inc. issued its recommendation to Contract 26-1 by letter dated August 12, 2026. It is noted that I.K. Stoltzfus Service Company Corp is also doing the tank painting as a subcontractor to Kappe Associates, Inc. under their Co-Stars Contract with the Authority.

EE, Inc. will be requesting that the Authority also authorize the Chairman to execute the contract documents prior to the next Authority meeting based upon the recommendation of the engineer and solicitor.

2. Authorization to issue the Notice of Award for Contract 26-1

The Penn VEST loan closing has been moved up to September 15, 2026 from October 14, 2026 to allow the contractor to start earlier in the fall so that the painting project can be completed this year prior to temperature concerns. The work cannot start prior to the loan closing but Penn VEST needs executed copies of the agreements prior to closing.

3. Authorization for the Chairman to Execute the Agreement for Contract 26-1

EE, Inc. is requesting that the Authority execute the updated August 4, 2026 Co-Stars Contract with Kappe Associates, Inc. as it needs to be awarded between the time of the loan approval and the loan settlement. The contract also had to be updated to reference the use of Davis Bacon rates and other conditions of the Penn VEST loan. Ralph Honigmann motioned to authorize the Chairman to sign, seconded by Rod Lebo. Unanimously approved. Original bonds will be given to the Secretary.

4. Authorization for the Chairman and Secretary of the Authority to execute all documents required for the PennVEST loan

Need authorization for Chairman and Secretary to execute all required documents for Penn VEST settlement. Motion made by Ralph Honigmann, seconded by Dan Dierolf. Motion carried. Starting October 1, 2026.

5. Execution of the Updated Co-Stars Contract with Kappe Associates for the Furnace Tank Painting Project

Need to reapprove Kappe COSTAR document to specify all requirements to Davis Bacon (federal wages). All costs remain the same at $187,230. which was previously approved approximately 1 year ago. Motion to approve on a motion and other submission to Penn VEST by Mark Spotts, seconded by Ralph Hongimann. Motion carried.

EE, Inc. will utilize Doug DeClerk as the part-time third-party paint inspector. EE, Inc. has requested a proposal from him. I.K. Stoltzfus Service Corp. has agreed the use of Doug DeClerk as the third-party paint inspector if the Authority approves his services. Cost is approximately $12,000. He will do approximately 11 to 12 inspections. If more inspections are needed, Engineer will contact the board. Motion to accept Doug DeClerk as paint inspector time and material per inspection made by Steve Bright and seconded by Ralph Honigmann. Motion carried.

Engineer talked about ***process of payments*** as follows:

- Payment requests come to WRJA. We process it.
- It goes to PennVEST. Penn VEST will wire funds into our account.
- When received, we can cut a check to pay the contractor(s).
- Board will approve payment request to contractor(s) and to Penn VEST to draw down the loan.
- After board approves, checks can be signed and mailed (usually at the monthly meetings).
- Secretary and Treasurer will watch invoices. They should be noted as Penn VEST or WRJA.

WRJA will need to have separate Penn VEST I account. When they audit this, it's only one account they need to look at. Hopefully, all in one year. Would advise to set up a Penn VEST II account and maybe Penn VEST III. Motion to open a Penn VEST I and a Penn VEST II bank account at Fulton Bank made by Steve Bright, seconded by Ralph Honigmann. Motion carried.

Motion to accept EE, Inc time and material not to exceed for actual hours worked made by Steve Bright and seconded by Dan Dierolf. Unanimously approved. EE Inc has funds allocated at this point of $40,000.

Dennis questioning dates because of draining tanks. As soon as metal works are done, they will start painting process. After Penn VEST is ready, Engineer will contact contractor to verify.

The PA DEP is requiring a Temporary Discharge permit so that the tank can be drained. EE, Inc. is preparing this permit application for submission to the PA DEP.

6. **High Street Water Main – Updated PennDOT schedule**

Penn DOT has delayed the bidding of their project until February of 2028. EE, Inc. has reached out to the contact for Penn DOT to get information on the restoration requirements and to set up a preapplication meeting. EE, Inc. will be using a traffic engineering firm to apply for the Penn DOT HOP permit. EE, Inc. will be requesting authorization from the Authority to start the Penn VEST loan application process.

The Authority will need to apply to Penn VEST for their February 3, 2027 application deadline for consideration at their April 21, 2027 meeting. The Authority will need to have all required permits and approvals prior to the application deadline. EE, Inc. has reached out to C2C for an updated survey proposal. EE, Inc. will provide this to the Authority as soon as it is received.

EE, Inc. will review the costs of the project and confirm the scope of the project to proceed with the design and permitting at the Authority meeting.

EE, Inc wants to start now (will be Penn VEST II). Can be reimbursable if C2C will survey, approximately $20,000. For High Street to 5th Street. Motion to authorize survey work to be done now on a motion by Steve Bright, seconded by Barbara Orth. Motion carried.

7. **PennVEST Loan No 2 – Authorization to Start Loan Application**

LSA Grant: September 15 – November 30, 2026. One pending for 3rd St to 5th. Dennis looking at Lyman to 5th Street. Engineer will put in an application for that.

8. **Alden & Sixth – Update on Cost Sharing Agreement with Developer**

Low Flow and Pressure: The Authority and the developer have agreed to the term for the credits, materials to be supplied by the Authority, sharing of any rock costs and scope of work. This agreement must be memorialized in the Developer's Agreement with the Authority. The solicitor is currently working through the developer's agreement.

Alden & Sixth: EE, Inc. has issued the Conditional Will Serve Letter for water service based upon the completion of the offsite water improvements. EE, Inc. has received updated land development plans that are currently under review.

Solicitor needs approved plans so he can complete the developer's agreement. He will have a draft later this week. Will need financial security for entire development. He will start with off-site water improvement. Phase I completion date? It will be starting in December. Can't do final restoration until April/May. Engineer will check with Mr. Hurst.

9. **Cash Flow:** Chairman talked about cash flow for the next 5 years. Engineer will help Chairman and Treasurer after some of these high priorities get moving.

Solicitor's Report:

1. **Discussion of Delinquent Invoices:** Grande paid.

2. **PennVEST:** Solicitor commented that Penn VEST people are very cooperative. He needs motion for borrowing resolution and a reimbursement resolution. Made by Ralph Honigmann, seconded by Rod Lebo. Unanimously approved.

3. **Alden on Sixth:** Will have draft improvements agreements out by Friday.

4. **Hanover Engineering:** Ratification of Steve Bright's execution of Authorization for Agent to Apply for Highway Occupancy Permit is approved on a motion by Mark Spotts, seconded by Dan Dierolf. Motion carried.

5. **Zigmund Insurance:** Marcie reviewed and it is consistent with previous years. Approval and Execution of Consulting Agreement made by Ralph Honigmann, seconded by Rod Lebo. Motion carried.

6. **Furnace Hill Subdivision:** Mike Gombar is handling.

7. **Date for Annual Pig Roast:** Thursday, November 5, 2026, 5:00 PM.

Operator's Report:

1. Fixing meters
2. High Street gas main in
3. Well #8 was down with electrical issues. Kohl Bros fixed.
4. Laura Grande Escrow Release #2 (Furnace Hill): Hydrant and valves to be put in for one building. Need meter pits for all houses.
5. Jake started school. By end of November should pass his test. Then just needs hours.

Other Board Member Comments:

Mark Spotts: Email from Pat Gibson regarding motorcyclists. Turns out it's not our property so nothing to do.

Chairman's Report:

Robesonia Fish & Game: Starting process of putting electric in. They will keep us posted.

Stoltzfus property across from fish hatchery. It was noticed there were 2 more structures on our property. They are now moved. Chairman asked the property owner if he has anything else to move related to being on our property, to let us know.

Motion to Adjourn at 8:00 PM. by Steve Bright, seconded by Barbara Orth. Motion carried.

Next meeting: ***Wednesday, September 23, 2026 at 7PM at the Womelsdorf Borough Hall.***

Respectfully submitted,

Barbara Orth

Barbara Orth
Secretary