

DATE: Tuesday, November 22, 2022

The regular monthly meeting of the Womelsdorf-Robeson Joint Authority was held Tuesday, November 22, 2022 at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and no permanent recording is kept by the Secretary.

The following members were present:

Randy Gartner
Mark Spotts

Ralph Honigmann
Jack Morris

Steve Bright
Barbara Orth

Rod Lebo was absent.

Chief Engineer, Darryl Jenkins, Solicitor Jestyn Payne, Dennis Miller (Authority Operator) were also in attendance. Dustin Miller was absent.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: None

Secretary's Report:

The minutes of the meeting held Wednesday, October 26, 2022 were reviewed and approved on a motion by Steve Bright, seconded by Ralph Honigmann. Motion carried. Correspondence: The Authorities magazine – 80 years!, Erie Insurance notice of policy cancellation for Double D Construction, Prospect 14 – Solar Energy Development (Mark reported that Robeson Joint zoning just adopted a solar farm), ArcUser magazine (gave to Mark).

Treasurer's Report:

1. The Treasurer's Report showing a balance of \$2,097,944.85 was approved on a motion by Jack Morris, seconded by Steve Bright. Unanimously approved.
2. Bills in the amount of \$48,253.65 were presented for payment, which were ratified or approved on motion by Jack Morris, seconded by Steve Bright. Motion was unanimous.
3. Edward Jones statements are available upon request.
4. Audit: Gave her final file. Still waiting.

Engineer's Report:

1. East High Street Subdivision (Womelsdorf) – Plan review is complete. Will let board know when revised plan received.
2. Drought contingency plan update – Plan update is complete and currently being reviewed by the operators. Need minor updates and then will finalize.
3. Grant Funding Opportunities: Talked to Mr. Kantner (Newmanstown Water). They are aware of our goals.

4. Furnace Hill subdivision (Robeson) – nothing to report
5. Wawa land development (Robeson) – nothing to report
6. Zimmerman-Martin project (Womelsdorf) – nothing to report
7. Capital improvements plan – Proceed with 2023 water main replacement project? – Board’s pleasure. Steve Bright thought contractors will be looking for work. Piping is difficult to get. What about plastic pipe? Engineer stated there are 3 things to consider:
 1. When you put a corporation in, you have to have a saddle.
 2. Hard to locate so you have to put in a tracer wire.
 3. No give with respect to backfill. Always have to put stone under and above.

They use C-900. It is a standard joint and is good to 200 psi operating pressure. Engineer did not think users saw more leaks but can be a bear to locate main because you don’t pick up with locator and also, could be hard to detect if tracer wire breaks.

8. Backflow prevention program – Slated to begin in 2023
9. Storage tanks asset management – will discuss later in the meeting

Steve recommended getting design work done on some projects. Board agreed. Engineer will get cost estimates with surveyors on project 1 and 2. Mark asked is Old West Penn Ave something we’d be interested in moving forward? Dennis noted we have not had any issues. Would it have any impact on the Big Spring project? No.

Solicitor’s Report:

1. Insurance Renewal for 2023: Marcie and Ralph are working on this.
2. Extension of Agreement with Diversified Technology Corp: Still trying to get with Tom Tobin.
3. Tank Maintenance Proposal from Southern Corrosion, Inc.: Exemption for bidding depends on the scope of work. Quality is paramount. Engineer recommended there are painting speciality painting companies such as Mumford Bjork to do paint analysis. You will receive a report which will enable to ensure everyone is bidding on the same thing. Ralph called Ryan Lucy and asked him what would happen if we wanted out of the contract before end of the contract? Ryan said between 6-8 years no termination fee.
4. Raising rates: Steve Bright and Mark Spotts wanted to look at this. Engineer recently did a compilation of rates in the county. Will send out to the board. Chairman noted lumbering and investments. Engineer commented that if you lose your largest customer are you still able to stay within your budget?

Operator’s Report:

1. Meters are read and bills are out
2. Shut off delinquents
3. Fixed and repaired house meters and big meters
4. Finished paving patches on High and Front streets
5. Finished emergency response plan
6. Flushed hydrants for school
7. Installed fire line to Bridge of Hope Church
8. Delinquents – shut off 8 customers and only 1 is still shut off.

Chairman's Report:

Tank: Start moving on that asap and get into our budget. Need to agree on scope of work. Engineer will contact MBA.

Diversified: Glenn will call Tom Tobin.

Old Business

Mark Spotts –

1. Tree Top Lane: Joe Brackman will stop and look at tree and advise.
2. Memorial: Ordered plaque. Dennis and Dustin will place. Would like to have a dedication. Will put pictures on website.
3. Trail cams: At Furnace and other sites where needed. Dustin showed Mark some inexpensive technology. Will be moving forward.

Other Board Member Comment

Mark Spotts....

1. Berks Trail Works contacted me about their April event that they want to do again. Tentative date is April 22, 2023. Will have to get certificate of insurance and signed agreement. Just a note, it is hunting season so it would be smart if bikers went elsewhere until the season is over.
2. PA Game Commission: Neighbor at Eagles Peak Road and South Mountain put postings up stating bear traps are on the property. Mark documented the location and sent information to Derek Spittler, Game Warden. This is a good thing.

Steve Bright...Barbara Orth made a motion to go into executive session at 7:36 PM to discuss personnel issues.

Out of executive session at 7:50 PM.

Mark Spotts noted that he has been keeping track of people who have scanned QR codes at the new signage. In 90 days there were 587 visitors who scanned. Also, 308 people checked out the Rules & Regulations page. Very interesting!

Motion to Adjourn at 7:54 p.m. by Barbara Orth, seconded by Jack Morris. Motion carried.

Next meeting: Wednesday, December 28, 2022 at 7PM at the Womelsdorf Borough Hall

Respectfully submitted,

Barbara Orth

Barbara Orth
Secretary

Womelsdorf, Robesonia Joint Authority

A WATER AUTHORITY — SUPPLYING WOMELSDORF, ROBESONIA AND SHERIDAN, PA.

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Treasurer's Report OCTOBER 2022

Balance SEPTEMBER 30			\$474,311.55
Customer Collections		\$68,062.80	
Cert. Fees		\$ 470.00	
Sewer Shutoffs		\$ 450.00	
Other Receipts		\$ 2,087.50	
Total Income			<u>+\$71,070.30</u>
			\$545,381.85
Disbursements for OCTOBER		\$48,253.65	
Total Disbursements			<u>-\$48,253.65</u>
			\$497,128.20
Treasury Notes			
Expires 02.15.27	2.250%	\$100,000.00	
Expires 08.15.28	2.875%	\$140,000.00	
Expires 05.15.29	2.375%	<u>\$105,000.00</u>	
		\$345,000.00	
			<u>+\$345,000.00</u>
			\$842,128.20
PLGIT		\$ 367,394.77	
Interest	3.15%	+ \$982.70	
			<u>+\$368,377.47</u>
			\$1,210,505.67
Edward Jones account value of OCT. 28, 2022		\$ 887,439.18	
			<u>+887,439.18</u>
			\$2,097,944.85