

DATE: Wednesday, August 23, 2023

The regular monthly meeting of the Womelsdorf-Robeson Joint Authority was held Wednesday, August 23, 2023 at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and no permanent recording is kept by the Secretary.

The following members were present:

Steve Bright	Ralph Honigmann	Matthew Miller	Rod Lebo
Jack Morris	Barbara Orth		

Mark Spotts was absent.

Engineer, Darryl Jenkins, Solicitor Jestyn Payne, Dennis Miller and Glenn Eberly (Authority Operators) were also in attendance.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: David Randler

Secretary's Report:

The minutes of the meeting held Wednesday, July 26, 2023, were reviewed and approved on a motion by Ralph Honigmann, seconded by Rod Lebo. Motion carried.

Correspondence: Pointed out some interesting articles in the Authorities magazine. One being Pennsylvania Infrastructure Investments which Mark talked about last month.

Treasurer's Report:

The Treasurer's Report showing a balance of \$2,205,358.71 was approved on a motion by Jack Morris, seconded by Ralph Honigmann. Unanimously approved.

Bills in the amount of \$14,663.94 were presented for payment, which were ratified or approved on motion by Rod Lebo, seconded by Barbara Orth. Motion was unanimous.

Edward Jones statements are available upon request.

Engineer's Report:

1. Gold Spring and Furnace Creek Tanks and CAPEX Plan: Must resubmit to financial committee the cashflow spreadsheet.
2. 2023 Water Main Replacement Project
 - a. Review and take action on Payment Application No. 2: Distributed via email a copy of payment application No 2. Request for payment is \$188,774.72. Gave information on paving quantities and why amount was a little different. SSM is in agreement. Approved to make payment made on a motion by Jack Morris, seconded by Ralph Honigmann. Motion carried.
3. Land Development Project Updates:
 - a. East High Street Subdivision, Womelsdorf - Approve Letter of Service: C2C Design Group requested a letter of water serviceability for this project and the Maple Avenue Apts. Motion to issue letters made by Rod Lebo, seconded by Jack Morris. Unanimously approved.
 - b. Maple Avenue Apartments, Robesonia Approve Letter of Service (see a.)
 - c. Wawa - Developer's Agreement – Deferred to solicitor.
 - d. Big Spring Farms: No action within the last 30 days. Solicitor was to contact them regarding payment but forgot. Will call Brian Cole first and then Chip.
4. Backflow Prevention Program: Will issue first 10 letters to operators and if ok will send out. Will add information to our website.
5. Reading Alloys Main Extension: They previously inquired about adding them to our water. They did not contact Dennis.
6. LSA Grants: (Local Share Acct Grants) available from Dept of Community Economic Development. Deadline November 30, 2023 up to \$1 million. Board could pursue for tanks or other projects. Motion to have SSM prepare 2 grant applications – one for each tank was made by Ralph Honigmann, seconded by Matthew Miller. Unanimously approved.

Solicitor's Report:

1. Wawa Improvements Agreement: Minor quarrel between solicitor and attorney for Robesonia Penn Developers LLC which has been resolved. Need motion by board for improvement agreement for signatures. Need a highway occupancy permit and meter pit. Motion by Matthew Miller, seconded by Ralph Honigmann. Motion carried.
2. 2023 Insurance Consulting Agreement with The Zigmund Co: Ruth Moraski Keller sent Marcie Kunkleman the annual agreement for insurance consulting services for period of Aug 1, 2023 to July 30, 2024. Same as last year. Motion to accept by Ralph Honigmann, seconded by Matthew Miller. Motion carried.
3. 457(b) Plan: On hold. Waiting for documents.
4. Upcoming Timber Projects: Joe Brackman will attend meeting next month.

Operator's Report:

1. Meters are read and bills are out.
2. Repaired problem meters.
3. Replaced hydrant at South 5th and West Franklin
4. Maintenance on chlorine system: Meter Guys cost was \$9000 and Neal System was \$5000. Motion to go with Neal System made by Jack Morris, seconded by Matthew Miller. Motion carried.
5. Update on Reading Alloys: Did not call back.

Chairman's Report: None

Other Board Member Comments:

Barbara Orth....

Friends of the Robesonia Furnace: Memorandum of Understanding – Appoint a representative. Robesonia Borough appointed Jamie Burris. Chairman recommended Rod Lebo as representative for WRJA.


New Business

None

Motion to Adjourn at 7:22 p.m. by Jack Morris, seconded by Barbara Orth. Motion carried.

Next meeting: Wednesday, September 27, 2023 at 7PM at the Womelsdorf Borough Hall.

Respectfully submitted,



Barbara Orth
Secretary

Womelsdorf - Robesonia Joint Authority

A WATER AUTHORITY — SUPPLYING WOMELSDORF, ROBESONIA AND SHERIDAN, PA.

P.O. Box 94 Womelsdorf, PA 19567 Phone: 610-589-2740 Fax: 610-589-1340

Treasurer's Report JULY 2023

Balance JUNE 30	\$217,696.84		
Customer Collections		\$84,100.20	
Cert. Fees		\$ 390.00	
Shut Offs Sewer & Reconnection Fees		\$ 550.00	
Total Income			<u>+\$85,040.20</u>
			\$302,737.04
Disbursements for JULY		\$166,532.57	
Total Disbursements			<u>-\$166,532.57</u>
			\$136,204.47
Treasury Notes			
Expires 02.15.27	2.250%	\$100,000.00	
Expires 08.15.28	2.875%	\$140,000.00	
Expires 05.15.29	2.375%	<u>\$105,000.00</u>	
		\$345,000.00	
			<u>+\$345,000.00</u>
PLGIT		\$ 783,729.56	
Interest	5.28%	+\$3,511.95	
			<u>+\$787,241.51</u>
			\$1,268,445.98
Edward Jones account value; JULY 1-JULY 28, 2023			<u>+\$936,912.73</u>
Amount in cash \$ 852.66			\$2,205,358.71