

DATE: Wednesday, June 28, 2023

The regular monthly meeting of the Womelsdorf-Robesononia Joint Authority was held Wednesday, June 28, 2023 at 7:00 p.m. in the Womelsdorf Borough Hall.

Please be advised that to assist the Secretary in the preparation of minutes, the Secretary records the meeting. The recording is deleted after the minutes are prepared and no permanent recording is kept by the Secretary.

The following members were present:

Ralph Honigmann	Steve Bright	Rod Lebo	
Mark Spotts	Jack Morris	Matthew Miller	Barbara Orth

Chief Engineer, Darryl Jenkins, Solicitor Jestyn Payne, Dennis Miller and Dustin Miller (Authority Operators) were also in attendance.

The meeting was opened with the Pledge to the Flag of the USA.

Visitors: None

Secretary's Report:

The minutes of the meeting held Wednesday, May 24, 2023, were reviewed and approved on a motion by Barbara Orth, seconded by Ralph Honigmann. Motion carried.

Correspondence: Whitetail Properties postcard, Rave Mobile Safety email (formerly Swift911), Certificate of Insurance from Diversified Technologies, County of Berks – email requesting to review Tax Sale Bidder List.

Treasurer's Report:

1. The Treasurer's Report showing a balance of \$2,269,972.12 was approved on a motion by Ralph Honigmann, seconded by Barbara Orth. Unanimously approved.
2. Bills in the amount of \$28,071.18 were presented for payment, which were ratified or approved on motion by Jack Morris, seconded by Rod Lebo. Motion was unanimous.
3. Edward Jones statements are available upon request.
4. Credit card bill this month includes new computer system. Also in the bills for this month is Kozloff Stoudt and SSM which made bills a little higher for June.
5. Will get documents ready for auditor. Chairman can drop them off with Barbara Atkins when ready.

Engineer's Report:

1. Gold Spring and Furnace Creek Tanks – Status update: Scheduled a meeting for July 13 at 3PM with a few board members to look at options. Will look at expenses and revenues.
2. 2023 Water Main Replacement Project – Status update: Gone well to date. Portions were tested. Contractor is starting to work on services. Anticipates will have a payment application for August meeting.
3. Land Development Project Updates:
 - a. East High Street Subdivision, Womelsdorf: Nothing new to report.
 - b. Maple Avenue Apartments, Robesononia: Distributed review letter to board via email. Straightforward – will be a service and meter pit.
 - c. Wawa: Moved forward. Established tapping fee and escrow. Solicitor will give a truncated developers agreement. They already sent checks. We will hold until agreement is signed.
 - d. Big Spring Farms: Nothing new. Chairman dropped off the list of expenses from SSM & Kozloff Stoudt with Brian at Lower Heidelberg Township. Have not heard anything.

4. Backflow Prevention Program – Status update: good dialog with operators. Solicitor will review letters. Then will send to the first 10 customers on the list to iron out any bugs and see how it goes. Then will send out in batches of 20. Spoke to Mr. Spotts who suggested putting a button on our website for customers to be able to access for additional information. Will start letters later this month. Separate fire lines – Need to add to our Rules & Regulations and also, any other little things based on happenings from the last 3 years. Need to formally adopt construction detail standards and put into Rules & Regulations for operators to distribute to potential customers so they know exactly what to do when connecting to our system. Chairman noted will work on that and Employee Handbook over winter. Will be a yearlong goal.
5. PA DEP Statewide Drought Watch: Issued statewide drought watch which means voluntary water conservation. Nothing mandatory at this time. We have no reduction in ground water levels.

Solicitor's Report:

1. Execution of Budget Resolution: Executed by Chairman and Secretary.
2. 457(b) Plan: Did not receive yet. Chairman has been on him to get it completed.

Operator's Report:

1. Fixed chlorine analyzer at Well #1
2. Started water main project on South Elm Street and East Ruth Street
3. Fixed meters
4. Received new laptop and is programmed to read meters
5. Grant money: Dustin attended a grant writing class held at Cabela's. He felt it was out of his league. However, help is available. Thought we could get money for tanks. We would need information beforehand such as cost and scope of work. Dustin has a contact so when information is accumulated he can send an email. Chairman will stop with Dustin to get copies of forms, etc and go from there.
6. Chairman asked if operators will mark limits for paving restoration for AH Moyer or will SSM? Engineer said it will be a joint effort. Let him know when ready so it can be scheduled with Folk.

Chairman's Report: None

Other Board Member Comments:


Barbara Orth:

Friends of the Robesonia Furnace: We had a meeting and talked about foundations of tenant home on WRJA property. They are located above Lyle McMullen's house/120 Mountain Ave and Larry Kelchner. We are looking for permission to explore and possibly clear debris and underbrush so we can document these foundations. Tracy Rice, Robesonia Borough council member will be assisting. WRJA board agreed the Friends could go ahead with understanding it is at their own risk. Solicitor will email Friends a letter. Also, tires were removed by Dennis and Dustin.

Motion to Adjourn at 7:22 p.m. by Jack Morris, seconded by Steve Bright. Motion carried.

Next meeting: July 26, 2023, at 7PM at the Womelsdorf Borough Hall.

Respectfully submitted,


Barbara Orth

Secretary

Womelsdorf - Robesonia Joint Authority

A WATER AUTHORITY — SUPPLYING WOMELSDORF, ROBESONIA AND SHERIDAN, PA.

P.O. Box 94 Womelsdorf, PA 19567 • Phone: 610-589-2740 • Fax: 610-589-1340

Treasurer's Report MAY 2023

Balance APRIL 30 \$239,338.92

Customer Collections	\$54,765.24
Cert. Fees	\$ 270.00
Plan review fee: Wawa & Penn Ave Project	\$ 4,000.00
Other Receipts	\$ 1,423.87

Total Income		<u>+\$60,459.11</u>
		\$299,798.03

Disbursements for May	\$78,964.83	
Total Disbursements		<u>-\$78,964.83</u>
		\$220,833.20

Treasury Notes			
Expires 02.15.27	2.250%	\$100,000.00	
Expires 08.15.28	2.875%	\$140,000.00	
Expires 05.15.29	2.375%	<u>\$105,000.00</u>	
		\$345,000.00	<u>+\$345,000.00</u>
			\$565,833.20

PLGIT		\$ 777,005.32	
Interest	5.13%	<u>+\$3,382.89</u>	
			<u>+\$780,388.21</u>
			\$1,346,221.41

Edward Jones account value; April 29-May26, 2023			<u>+923,750.71</u>
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Amount in cash \$ 1,789.08			\$2,269,972.12
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